



The Books

Our straightforward
bookkeeping service.

£60

per month + VAT

We'll take the hassle out of
keeping track of your invoices,
receipts and bank statements.

This package includes:

Bookkeeping
VAT returns



Bookkeeping

Use the online accounts software we provide to record your invoices, receipts and expenses. We'll check in regularly to make sure all is on track, and when you supply bank statements we'll carry out a bank reconciliation for you.

Don't fancy doing the books yourself? Have a look at 'The Works' package instead where we will take care of everything for you!

VAT returns

We'll submit your VAT returns for you every quarter and make sure that you're on the best VAT scheme for your business. We'll also provide you with a monthly statement showing the amount of VAT that you currently owe so that you can manage your cashflow and ensure that the quarterly VAT bill doesn't come as a shock.

For more information on any of our packages and services,
visit **betterbusinessdecisions.co.uk** or call us on **01488 640 841**.